

Answer Sheet

CHAPTER 1

A. Fill in the blanks with the help of words given in the box.

1. Tablet 2. Computer
3. Books 4. Processing

B. Write 'T' for True and 'F' for False statements.

1. False 2. True 3. True
4. False 5. False 6. False

C. Tick (✓) the correct option.

1. (a) Get Tired 2. (b) At School
3. (a) desktop 4. (c) Information
5. (b) Refrigerator 6. (c) CPU

D. 1. Desktop, Laptop, Palmtop, Tablet

2. At Schools, At Shops
3. CPU, monitor, Keyboard, Mouse, Printer, Scanner, Speakers, Headphone.

4. Speed

A computer works very fast and can do many jobs at the same time

Accuracy

A computer does not make any mistake.

E. Laptop

CHAPTER 2

A. Fill in the blanks with the help of words given in the box.

1. Data 2. Input
3. Device 4. Output
5. Storage

B. Write 'T' for True and 'F' for False statements.

1. False 2. False
3. True 4. True
5. True

C. Tick (✓) the correct option.

1. (c) Device 2. (d) CPU
3. (b) Input 4. (a) Computer
5. (c) Keyboard

D. 1. IPO(Input-Processing-Output)

2. Keyboard 3. Monitor

4. **Computer**

It is programmable

It has very large memory

5. CPU

E. O, O, I, I, O

F. Printer

Calculator

It is not programmable

It has less memory

CHAPTER 3

A. Fill in the blanks with the help of words given in the box.

1. Enter 2. Keys
3. Four 4. Spacebar

B. Write 'T' for True and 'F' for False statements.

1. False 2. True
3. True 4. False

C. Tick (✓) the correct option.

- 1.(b) 12 2. (a) Once
3. (b) Arrow 4. (a) 0-9 5. (c) 26

D. 1. a different between these two keys is that Delete key deletes the text appears to the right of a cursor one character at a time. And Backspace key deletes the text that appears to the left of a cursor one character at a time.

2. Alt Key, Ctrl Key, shift Key etc.

E. 1. Capslock 2. Delete
3. Backspace 4. Enter
5. Spacebar

CHAPTER 4

A. 1. Pointing Device 2. Scroll Wheel
3. Clicking 4. Two

B. 1. (a) Arrow 2. (a) Once 3. (c)

C. 1. False, 2. False, 3. True, 4. False

D. 1. Clicking, Double Clicking
2. Trackball, Optical, Wireless Optical Mouse.

E. By using mouse and performing clicking.

CHAPTER 5

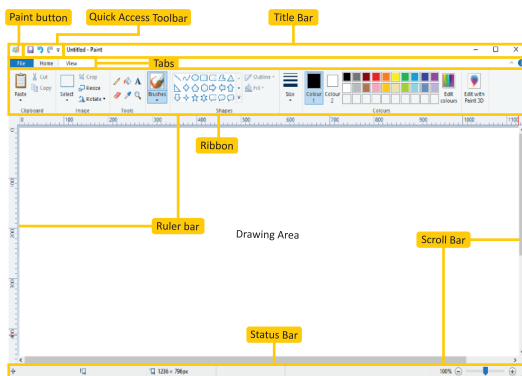
A. Fill in the blanks with the help of words given in the box.



1. Taskbar 2. Folder 3. Wallpaper
 4. Icon 5. This PC
- B.** Write 'T' for True and 'F' for False statements.
1. False 2. True
 3. True 4. True 5. False
- C.** Tick (✓) the correct option.
1. (b) A Desktop 2. (a) Taskbar
 3. (b) Taskbar 4. (a) This PC
 5. (b) x button
- D.** 1. d 2. c 3. e 4. a 5. b
- E.** 1. The picture or background you see on the computer screen is called the wallpaper.
2. When you turn on the computer, screen first you will see is called the desktop.
 3. An icon is a small picture of the program shown on the desktop.
 4. A folder is a place where we can store all types of files data on the computer. We can also give any name to a folder.
 5. Recycle Bin stores all the deleted folders and files.
- F.** 1. Palak can move or copy the photo file to the desktop area;
2. Jatin can find and restore the deleted file from the Recycle Bin

CHAPTER 6

- A.** 1. Ribbon, 2. Tab, 3. Quick Access, 4. Eraser
- B.** 1. (c) Line Tool 2. (b) Drawing Area
3. (c) Oval Tool
- C.** 1. Size Button 2. Rectangle 3. Line
- D.**



- E.** Eraser Tool



CHAPTER 7

- A.** 1. Cursor, 2. Wordpad, 3. Notepad,
4. Zoom Slider, 5. Paste
- B.** T, T, F, T, F
- C.** 1. (a) Ribbon, 2. (c) White 3. (b) Cut, Paste,
4. (b) ctrl+C 5. (a) Minimize
- D.** 1. Working Area
2. i. Move the cursor to the beginning of the text.
 - ii. Click left mouse button and hold it.
 - iii. Drag the mouse to the right side to make select the text
3. Copy and Paste
 4. Cut and Paste
- E.** Step 1 : File
Step 2 : Save As
Step 3 : Save As, File name
Step 4 : Save
- F.** Using Wordpad

CHAPTER 8

- A.** 1. Learn , think, 2. AIBO, 3. Alexa, 4. Man-made
- B.** T, T, F, F
- C.** AIBO, Alexa
- D.** 1. Artificial, 2. Human, 3. AIBO
- E.** With the help of Amazon Alexa

TEST PAPER 1

- A.** 1. (b) Information 2. (a) Brain 3. (a) IPO
- B.** 1. False 2. True 3. False
- C.** 1. Books 2. 26 3. Text Tool
- D.** (a) Tablet (b) Calculator (c) Headphone
- F.** 1. Desktop, Laptop, Palmtop
2. CPU (Central Processing Unit)
 3. Small graphic design of a program shown on the desktop.

TEST PAPER 2

- A.** 1. (a) right 2. (a) Title 3. (b) Dog
- B.** 1. Clicking 2. Cursor 3. Size
- C.** 1. False 2. False 3. False
- D.** 1. c, 2. a, 3. b
- E.** 1. AIBO, 2. Open an application, 3. Rectangle